

FLIGHT LESSON RECORD

LESSON 1: INTRODUCTION TO FLIGHT									
	Flight Number	1	2	3	4	5	6	7	8
	Date 20__								
	Preflight Briefing								
	Postflight Briefing								
New Lesson Items	Record of Student Performance								
FM41-45	Certificates and documents								
	Airplane logbooks								
FM45-49	Airworthiness requirements								
FM81	Use of checklists								
FM 78-82	Preflight inspection								
	Airplane servicing								
	Location of emergency equipment and survival gear								
	Operation of systems								
FM86-89	Engine starting								
FM90-94	Taxiing								
FM 95-98	Before-takeoff check								
FM 110-117	Normal and crosswind takeoff and climb								
PH 36-39	Effect and use of primary flight controls and trim								
	Practice area familiarization								
PH176-179	Collision avoidance procedures								
FM118-134	Normal and crosswind approach								
FM284	After-landing procedures								
FM285-288	Parking and securing the airplane								
Additional items at CFI's discretion									

Additional items at CFI's discretion									

Additional items at CFI's discretion									

Date of Lesson Completion: _____					Student Initials : _____				
Instructor Signature: _____ Certificate Number: _____ Exp. Date: _____									

Completion Standards

The lesson will have been successfully completed when the student displays an understanding of the airplane's systems, the use of checklists, preflight procedures, and postflight procedures. Additionally, the student will be familiar with the correct use of the controls, the local practice area, and the airport.

Comments: _____

LESSON 2: FOUR FUNDAMENTALS OF FLIGHT

		1	2	3	4	5	6	7	8
Flight Number _____									
Date 20__									
Preflight Briefing									
Postflight Briefing									
Review Lesson Items		Record of Student Performance							
Use of checklists									
Certificates and documents									
Preflight inspection									
Engine starting									
Taxiing									
Before-takeoff check									
Normal and crosswind takeoff and climb									
Collision avoidance procedures									
Normal and crosswind approach									
After landing parking, and securing the airplane									
New lesson items									
FM83-85	Cockpit management								
FM99-102, PH181-184	Radio communication procedures								
PH142-155	Airport and runway markings								
FM103-106, PH166-168	Traffic patterns								
FM21-22	Straight-and-level flight								
FM 24-26	Climbs and climbing turns								
	Cruise climb								
	Best rate of climb								
	Best angle of climb								
FM22-24	Turns to headings								
FM26	Descents and descending turns								
	Cruise descent								
	Traffic pattern descent								
	Power-off glide								
FM25-26	Level-off from climbs and descents								
PH54-58	Torque effects								
Additional items at CFI's discretion _____									
Additional items at CFI's discretion _____									
Additional items at CFI's discretion _____									
Date of Lesson Completion: _____		Student Initials : _____							
Instructor Signature: _____		Certificate Number: _____		Exp. Date: _____					

Completion Standards

The lesson will have been successfully completed when the student can, with instructor assistance, conduct a preflight inspection, properly use checklists, taxi, perform a before takeoff check, and make normal and crosswind takeoff. Additionally, the student will display an understanding of the four fundamentals of flight and the various climb and descent attitudes.

Comments: _____

LESSON 3: BASIC INSTRUMENT MANEUVERS

		1	2	3	4	5	6	7	8
Flight Number									
Date 20__									
Preflight Briefing									
Postflight Briefing									
Review Lesson Items		Record of Student Performance							
Use of checklists									
Radio Communication Procedures									
Certificates and documents									
Preflight inspection									
Engine starting									
Taxiing									
Before-takeoff check									
Normal and crosswind takeoff and climb									
Straight and level flight									
Climbs									
Descents									
Turns to a heading									
Collision avoidance procedures									
Traffic pattern									
Normal and crosswind approach									
After landing parking, and securing the airplane									
New lesson items									
FM 91-92	Taxiing in crosswind								
FM225-227	Attitude instrument flying								
FM228-231	Straight and level flight (IR)								
	Constant airspeed climbs (IR)								
	Constant airspeed descents (IR)								
	Turn to a heading (IR)								
Additional items at CFI's discretion	_____								
Additional items at CFI's discretion	_____								
Additional items at CFI's discretion	_____								
Date of Lesson Completion: _____		Student Initials : _____							
Instructor Signature: _____		Certificate Number: _____		Exp. Date: _____					

Completion Standards

The lesson will have been successfully completed when the student demonstrates and increased understanding of the four fundamentals of flight by use of proper controls. The student will, with instructor assistance, become more proficient in the preflight procedures and a normal and crosswind takeoff. Additionally, the student will display an understanding of the basic instrument maneuvers.

Comments: _____

LESSON 4: SLOW FLIGHT AND STALLS

Flight Number	1	2	3	4	5	6	7	8
Date 20__								
Preflight Briefing								
Postflight Briefing								

Review Lesson Items	Record of Student Performance							
Use of checklists								
Operating Systems								
Preflight inspection								
Collision avoidance procedures								
Engine starting								
Radio Communication Procedures								
Airport and runway markings								
Taxiing								
Before-takeoff check								
Normal and crosswind takeoff and climb								
For fundamentals of flight								
Traffic Patterns								
Normal and crosswind approach								
After landing parking, and securing the airplane								

New lesson items								
Maneuvering during slow flight								
Power – off- stalls (entered from straight flight)								
Power – on- stalls (entered from straight flight)								
Spin awareness								
Order MN Airport Directory and Chart: http://www.dot.state.mn.us/aero/avoffice/ops/airdir/directoryorderform.html								
Additional items at CFI's discretion _____								

Date of Lesson Completion: _____ Student Initials : _____

Instructor Signature: _____ Certificate Number: _____ Exp. Date: _____

Completion Standards

The lesson will have been successfully completed when the student displays proficiency in the four fundamentals of flight by maintaining altitude, ± 250 ft; airspeed, ± 20 kt; and heading, ± 20 . During this and subsequent flight lessons, the student will be proficient in the preflight inspection, engine starting, taxiing, the before – takeoff check, and the post flight procedures without instructor assistance. The student will perform normal and crosswind takeoffs, without instructor assistance. The student will show an increase in proficiency in traffic patterns and approaches with the instructor still performing the landing. Finally, the student will display an understanding of maneuvering during slow flight, the indications of an approaching stall, the proper recovery procedures, and the conditions necessary for a spin to occur.

Comments: _____ Order the MN Airport Directory _____

LESSON 10: PRESOLO REVIEW

Flight Number	1	2	3	4	5	6	7	8
Date 20__								
Preflight Briefing								
Postflight Briefing								
Review Lesson Items	Record of Student Performance							
Use of checklists								
Cockpit management								
Normal and crosswind takeoff and climb								
Wake turbulence avoidance								
Collision avoidance								
Wind shear avoidance								
Emergency approach and landing								
System and equipment malfunctions								
s-turns								
Turn around a point								
Traffic patterns								
Normal and crosswind approach and landing								
Dealing with unexpected requests from ATC (if appropriate)								
Forward slip to a landing								
Go-around								
After landing parking, and securing the airplane								
Additional items at CFI's discretion _____								
Additional items at CFI's discretion _____								
Additional items at CFI's discretion _____								
Date of Lesson Completion: _____	Student Initials : _____							
Instructor Signature: _____ Certificate Number: _____ Exp. Date: _____								

Completion Standards:

The lesson will have been successfully completed when the student displays the ability to perform all of the maneuvers safely, without instructor assistance, in preparation for solo flight in the local practice area. At no time will the successful outcome of each task be in doubt.

Comments: _____

LESSON 11: FIRST SOLO

	1	2	3	4	5	6	7	8
Flight Number _____								
Date 20__								
Preflight Briefing								
Postflight Briefing								
Review Lesson Items (Dual)	Record of Student Performance							
Radio communication procedures								
Wake turbulence avoidance								
Normal and crosswind takeoff and climb								
Traffic patterns								
Normal and crosswind approach and landing								
Go-around								
New Lesson Items (Solo)								
Radio communication procedures								
Traffic patterns								
Normal and crosswind takeoff and climb (3)								
Normal and crosswind approach and landing to a full stop (3)								
Normal and crosswind approach and landing								
After landing , parking, and securing the airplane								
Additional items at CFI's discretion _____								
Additional items at CFI's discretion _____								
Additional items at CFI's discretion _____								
Date of Lesson Completion: _____	Student Initials : _____							
Instructor Signature: _____ Certificate Number: _____ Exp. Date: _____								

Completion Standards:

The lesson will have been successfully completed when the student compete the presolo knowledge test satisfactorily and safely accomplishes the first supervised solo in the traffic pattern.

Comments: _____

LESSON 12: STAGE ONE CHECK

Flight Number	1	2	3	4	5	6	7	8
Date 20__								
Preflight Briefing								
Postflight Briefing								

Review Lesson Items	Record of Student Performance							
Operation of Systems								
Preflight inspection								
Cockpit management								
Engine starting								
Radio communications								
Taxing								
Before-takeoff check								
Wake turbulence avoidance								
Normal and crosswind takeoff and climb								
Collision avoidance								
Wind shear avoidance								
Flight by reference to instruments								
Maneuvering during slow flight								
Power-Off stall								
Power-on stall								
Systems and equipment malfunctions								
Emergency approach and landing								
Traffic patterns								
Normal and crosswind approach and landing								
Go-around								
After landing, parking, and securing the airplane								
Additional items at CFI's discretion _____								
Additional items at CFI's discretion _____								
Additional items at CFI's discretion _____								

Date of Lesson Completion: _____ Student Initials : _____

Instructor Signature: _____ Certificate Number: _____ Exp. Date: _____

Completion Standards:

The lesson and Stage One will have been successfully completed when the student is competent to conduct safe solo flights at the local Airport and in the practice area. The student will maintain altitude, ±150 ft.; airspeed, ±10 kt.; and heading, ±20°.

Comments: _____

LESSON 13: SECOND SOLO								
Flight Number	1	2	3	4	5	6	7	8
Date 20__								
Preflight Briefing								
Postflight Briefing								
Review Lesson Items (Dual)	Record of Student Performance							
Normal and crosswind takeoff and climb								
Emergency approach and landing								
S - turns								
Turns about a point								
Normal and crosswind approach and landing								
Forward slip to a landing								
Go-around								
Review Lesson Items (Second Solo in Traffic Pattern)								
Radio communication								
Normal and crosswind takeoff and climb (3)								
Traffic Patterns								
Normal and crosswind approach and landing to (3 to full stop)								
Normal and crosswind approach and landing								
After landing , parking, and securing the airplane								
Additional items at CFI's discretion _____								
Additional items at CFI's discretion _____								
Additional items at CFI's discretion _____								
Date of Lesson Completion: _____	Student Initials : _____							
Instructor Signature: _____ Certificate Number: _____ Exp. Date: _____								

Completion Standards:
 The lesson will have been successfully completed when the student demonstrates solo competence in the maneuvers performed and safely accomplishes the second supervised solo in the traffic pattern. The student will maintain altitude, ± 150 ft. ; airspeed, ± 10 kt.; and heading, ± 10°.

Comments: _____

LESSON 14: SHORT-FIELD AND SOFT-FIELD TAKEOFFS AND LANDINGS

Flight Number	1	2	3	4	5	6	7	8
Date 20__								
Preflight Briefing								
Postflight Briefing								
Review Lesson Items	Record of Student Performance							
Maneuvering during slow flight								
Power-off stalls								
Power-on stalls								
Spin awareness								
Emergency approach and landing								
S-turns								
Turns around a point								
Steep turns								
New Lesson Items								
Short-field takeoff and climb								
Short-field approach and landing								
Soft-field takeoff and climb								
Soft-field approach and landing								
Additional items at CFI's discretion _____								
Additional items at CFI's discretion _____								
Additional items at CFI's discretion _____								
Date of Lesson Completion: _____	Student Initials : _____							
Instructor Signature: _____	Certificate Number: _____		Exp. Date: _____					

Completion Standards:

The lesson will have been successfully completed when the student can explain when it would be necessary to use short-field or soft-field takeoff and landing procedures. Additionally, the student will be able to demonstrate an understanding of these procedures. The student will maintain the desired altitude, $\pm 15D$ ft. ; airspeed, ± 10 kt.; and heading, $\pm 10^\circ$.

Comments: _____

LESSON 15: SOLO MANEUVERS REVIEW

	Flight Number	1	2	3	4	5	6	7	8
	Date 20__								
	Preflight Briefing								
	Postflight Briefing								
Review Lesson Items					Record of Student Performance				
	Normal and crosswind takeoff and climb								
	Maneuvering during slow flight								
	Power-off stalls								
	Power-on stalls								
	Steep turns								
	S-turns								
	Turns around a pOint								
	Normal and crosswind approach and landing								
	Additional items at CFI's discretion _____								
	Additional items at CFI's discretion _____								
	Additional items at CFI's discretion _____								
Date of Lesson Completion: _____					Student Initials : _____				
Instructor Signature: _____ Certificate Number: _____ Exp. Date: _____									

Completion Standards:

The lesson will have been successfully completed when the student completes the listed maneuvers assigned for the solo flight. The student will gain confidence and proficiency as a result of the solo practice.

Comments: _____

LESSON 16: NAVIGATION SYSTEMS

Flight Number	1	2	3	4	5	6	7	8
Date 20__								
Preflight Briefing								
Postflight Briefing								
Review Lesson Items	Record of Student Performance							
Soft-field takeoff and climb								
Maneuvering during slow flight								
Power-off stalls								
Power-on stalls								
Soft-field approach and landing								
New Lesson Items								
VOR orientation and tracking								
ADF orientation and tracking								
LORAN orientation and tracking								
GPS orientation and tracking								
Maneuvering during slow flight (IR)								
Power-off stalls (IR)								
Power-on stalls (IR)								
Recovery from unusual flight attitudes (IR)								
Radio communications, navigation systems/facilities, and radar services (IR)								
Additional items at CFI's discretion _____								
Additional items at CFI's discretion _____								
Additional items at CFI's discretion _____								
Date of Lesson Completion: _____	Student Initials : _____							
Instructor Signature: _____	Certificate Number: _____ Exp. Date: _____							

Completion Standards:

The lesson will have been successfully completed when the student displays an understanding of the navigation system(s) in the airplane. Additionally, the student will use the correct recovery procedure from unusual attitudes and will be able to maintain control of the airplane by instrument reference and by the use of navigation systems, radio communications, and radar services. All approaches will be stabilized, and the student will maintain the desired airspeed, +10/-5 kt.

Comments: _____

Additional items at CFI's discretion _____	Closing a VFR night plan <table border="1"> <tr> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> </table>										
Date of Lesson Completion: _____	Student Initials : _____										
Instructor Signature: _____ Certificate Number: _____ Exp. Date: _____											

Completion Standards:

This lesson will have been successfully completed when the student, with instructor assistance, is able to perform the cross-country flight planning and fly the planned course making necessary off-course corrections and computing groundspeed, ETA, and fuel consumption. The student will display the ability to navigate by means of pilot age and dead reckoning and by any other navigation system. Additionally, the student will understand how to perform lost procedures and a diversion to an alternate airport.

Comments: _____

LESSON 18: NIGHT FLIGHT--LOCAL

	1	2	3	4	5	6	7	8
Flight Number _____								
Date 20__								
Preflight Briefing								
Postflight Briefing								
Review Lesson Items	Record of Student Performance							
Aeromedical factors associated with night flying								
Airport lighting								
Airplane equipment and lighting requirements								
Personal equipment and preparation								
Safety precautions while on the ground and in the air								
Emergency procedures at night								
Night preflight inspection								
Cockpit management								
Engine starting								
Taxiing								
Before-takeoff check								
Normal takeoffs and landings								
Soft-field takeoffs and landings								
Short-field takeoffs and landings								
Traffic patterns								
Go-around								
Collision avoidance								
Sleep turns								
Maneuvering during slow flight								
Power-off stalls								
Power-on stalls								
Recovery from unusual flight attitudes (IR)								
Systems and equipment malfunctions								
Emergency approach and landing								
Additional items at CFI's discretion _____								
Additional items at CFI's discretion _____								
Additional items at CFI's discretion _____								
Date of Lesson Completion: _____	Student Initials : _____							
Instructor Signature: _____ Certificate Number: _____ Exp. Date: _____								

Completion Standards:

The lesson will have been successfully completed when the student displays the ability to maintain orientation in the local practice area and airport traffic pattern , and can accurately interpret aircraft and airport lights. The student will maintain altitude, ± 150 ft.; airspeed , ±10 kt. ; and heading, ± 10 .

Comments: _____

LESSON 19: NIGHT CROSS-COUNTRY

Flight Number	1	2	3	4	5	6	7	8
Date 20__								
Preflight Briefing								
Postflight Briefing								

Review Lesson Items	Record of Student Performance							
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Aeromedical factors								
Personal equipment and preparation								
Obtaining weather information								
Determining performance and limitations								
Short-field takeoffs and landings								
Soft-field takeoffs and landings								
Go-around								
Straight-and-level (IR)								
Turns to headings (IR)								
Constant airspeed descenVclimb (IR)								
Navigation systems, ATC services (IR)								
Collision avoidance procedures								
Pilotage and dead reckoning								
Navigation systems								
Unfamiliar airport operations								
Lost procedures								
Diversion to alternate airport								

New Lesson Items								
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Route selection								
Night VFR fuel requirements								
Additional items at CFI's discretion _____								
Additional items at CFI's discretion _____								
Additional items at CFI's discretion _____								

Date of Lesson Completion: _____	Student Initials : _____
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Instructor Signature: _____ Certificate Number: _____ Exp. Date: _____

Completion Standards:

The lesson will have been successfully completed when the student demonstrates the proficiency to conduct safe solo cross-country flights. The student will maintain altitude, ±200 ft.; airspeed, ±10 kt; established heading, ±1S°; and remain within 3 NM of the planned route at all times. Additionally, at the completion of this lesson, the student will have a total of at least 3 hr. Of night flight training and 10 takeoffs and 10 landings to a full stop. The instructor will endorse the student's pilot certificate and logbook for cross-country privileges.

Comments: _____

LESSON 20: SOLO CROSS-COUNTRY

	1	2	3	4	5	6	7	8
Flight Number _____								
Date 20__								
Preflight Briefing								
Postflight Briefing								
Review Lesson Items	Record of Student Performance							
Obtaining weather information								
Cross-country flight planning								
Determining performance and limitations								
Pilotage and dead reckoning								
Navigation systems								
Computing groundspeed, ETA, and fuel consumption								
Short-field takeoffs and landings								
Landing at a minimum of three airports								
Additional items at CFI's discretion _____								
Additional items at CFI's discretion _____								
Additional items at CFI's discretion _____								
Date of Lesson Completion: _____	Student Initials : _____							
Instructor Signature: _____ Certificate Number: _____ Exp. Date: _____								

Completion Standards:
 The lesson will have been successfully completed when the student displays an understanding of the navigation system(s) in the airplane. Additionally, the student will use the correct recovery procedure from unusual attitudes and will be able to maintain control of the airplane by instrument reference and by the use of navigation systems, radio communications, and radar services. All approaches will be stabilized, and the student will maintain the desired airspeed, +10/-5 kt.

Comments: _____

LESSON 21: MANEUVERS REVIEW

Flight Number	1	2	3	4	5	6	7	8
Date 20__								
Preflight Briefing								
Postflight Briefing								

Review Lesson Items	Record of Student Performance							
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Certificates and documents								
Airplane logbook entries								
Airworthiness requirements								
Operation of systems								
Preflight inspection								
Cockpit management								
Engine starting								
Radio communications								
Airport and runways markings and lighting								
Taxiing								
Before-takeoff check								
Short-field takeoff and climb								
Soft-field takeoff and climb								
Steep turns								
Maneuvering during slow flight								
Power-off stalls								
Power-on stalls								
Spin awareness								
Emergency approach and landing								
Systems and equipment malfunction								
Traffic patterns								
Short-field approach and landing								
Soft-field approach and landing								
Go-around								
Forward slip to a landing								
After landing, parking, and securing the airplane								
Additional items at CFI's discretion _____								
Additional items at CFI's discretion _____								
Additional items at CFI's discretion _____								

Date of Lesson Completion: _____	Student Initials : _____
Instructor Signature: _____	Certificate Number: _____ Exp. Date: _____

Completion Standards:
 The lesson will have been successfully completed when the student demonstrates improved proficiency in the various tasks given. The student will maintain the altitude, airspeed, and heading standards specified for the appropriate task in the current FAA Private Pilot Practical Test Standards.

Comments: _____

LESSON 22 : SOLO PRACTICE

	1	2	3	4	5	6	7	8
Flight Number _____								
Date 20__								
Preflight Briefing								
Postflight Briefing								
Review Lesson Items	Record of Student Performance							
Short-field takeoffs and landings								
Soft-field takeoffs and landings								
Steep turns								
Maneuvering during slow flight								
Power-off stalls								
Power-on stalls								
Traffic patterns								
Forward slip to a landing								
Radio communications								
Additional items at CFI's discretion _____								
Additional items at CFI's discretion _____								
Additional items at CFI's discretion _____								
Date of Lesson Completion: _____	Student Initials : _____							
Instructor Signature: _____ Certificate Number: _____ Exp. Date: _____								

Completion Standards:

The lesson will have been successfully completed when the student completes the solo flight. The student will gain confidence and improve performance as a result of the solo practice period.

Comments: _____

LESSON 23: MANEUVERS REVIEW

Flight Number	1	2	3	4	5	6	7	8
Date 20__								
Preflight Briefing								
Postflight Briefing								

Review Lesson Items	Record of Student Performance							
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Short-field takeoff and climb								
Soft-field takeoff and climb								
Cross-country procedures								
Maneuvering during slow flight								
Power-off stalls								
Power-on stalls								
Spin awareness								
Straight-and-level flight								
Turns to headings (IR)								
Constant airspeed descents (IR)								
Constant airspeed climbs (IR)								
Recovery from unusual flight altitudes (IR)								
Radio communications, navigation systems/facilities, and radar services (IR)								
Emergency approach and landing								
S-turns								
Turns around a point								
Traffic patterns								
Short-field approach and landing								
Soft-field approach and landing								
Go-around								
FOI Ward slip to a landing								
After landing, parking, and securing the airplane								
Additional items at CFI's discretion _____								
Additional items at CFI's discretion _____								
Additional items at CFI's discretion _____								

Date of Lesson Completion: _____	Student Initials : _____
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Instructor Signature: _____ Certificate Number: _____ Exp. Date: _____

Completion Standards:
 The lesson will have been successfully completed when the student demonstrates improved proficiency in the maneuvers given. The student will complete each task to the standards specified in the current FAA Private Pilot Practical Test Standards.

Comments: _____

Emergency approach and landing								
Rectangular course								
S-turns								
Turns around a point								
Normal and crosswind approach and landing								
Soft-field approach and landing								
Short-field approach and landing								
Forward slip to a landing								
Go-around								
After landing, parking , and securing the airplane								
Emergency equipment and survival gear								
Night preparation (oral or flight)								
Night flight (oral or flight)								
Additional items at CFI's discretion _____								
Additional items at CFI's discretion _____								
Additional items at CFI's discretion _____								
Date of Lesson Completion: _____	Student Initials : _____							
Instructor Signature: _____ Certificate Number: _____ Exp. Date: _____								

Completion Standards:

This lesson will have been successfully completed when the student demonstrates the required level of proficiency in all tasks of the current FAA Private Pilot Practical Test Standards. If additional instruction is necessary, the chief flight instructor will assign the additional training. If the flight is satisfactory, the chief flight instructor will complete the student's training records and issue a graduation certificate.

Comments: _____

STUDENT	PHONE	()	()	
LAST FIRST MIDDLE	HOME	WORKCELL		
ADDRESS		EMERGENCY CONTACT		
STREET		NAME		RELATIONSHIP
		CONTACT INFORMATION		
CITY	STATE	ZIP		

PRIVATE PILOT TRAINING RECORD

COURSE INFORMATION

COURSE NAME		
PILOT SCHOOL		
CERTIFICATE NUMBER		
	DATE	INSTRUCTOR SIGNATURE
ENROLLMENT		
GRADUATION		
TRANSFER		
TERMINATION		
	CHIEF INSTRUCTOR SIGNATURE	
CERTIFICATION OF ACCURACY		

STUDENT INFORMATION

	Date	CERTIFICATE NUMBER
STUDENT PILOT CERTIFICATE		
MEDICAL CERTIFICATE		
NAME OF PREVIOUS SCHOOL		
	CREDIT FOR PREVIOUS TRAINING	
GROUND		HR
FLIGHT		HR
	DATE	RESULT
FAA KNOWLEDGE TEST		
FAA PRACTICAL TEST		

REMARKS _____
